

Title	Version Number	Date	Revision Due	Amendments/comments
Standing Orders	2	19/07/2018	Jul-19	V2.1 superceded V2.0 in Jan 2019
	2.1	17/01/2019	Jan-20	NALC L09-18 amendments plus inclusion of complaints procedure and power to Clerk to collate planning comments
	2.1	17/01/2020	Jan-21	23/3/20 reviewed and no changes or amendments necessary
Financial Regulations	2	19/07/2018	Jul-19	23/3/20 reviewed and no changes or amendments necessary
Assets Register	2	May-18	May-19	10/5/19 updated in accordance with annual insurance to V3 dated April 2019
	3	Apr-19	May-20	
Code of Conduct	Update 13	Jun-13	Nov-18	Awaiting Boston Borough Council - 23/3/2020
Risk Management	1.1	08/08/2018	Aug-19	23-March-2020 no amendments necessary
GDPR Security Compliance Checklists	1		Mar-21	
Privacy and Data Protection Policy	2	05/09/2018	Sep-19	23-March-2020 no amendments necessary
			Mar-21	23-March-2020 no amendments necessary
Privacy Notice	1	01/09/2018	Sep-19	23-March-2020 no amendments necessary
			Mar-21	
Consent Form	1	01/09/2018	Sep-19	23-March-2020 no amendments necessary
			Mar-21	

Grants, Donations & Loans	2.1	01/05/2020	May-20 23/03/2020 - reviewed after receiving donation requests from an individual and a Charity whose HQ are outside the Parish
Complaints Procedure	1	17/01/2019	May-21 Jan-20 23/3/20 no amendments necessary
Equal Opportunities & Diversity Policy	1	17/01/2019	Mar-21 Jan-20 23/3/20 no amendments necessary
Record Retention and Disposal Policy	1	17/01/2019	Mar-21 Jan-20 23/3/20 no amendments necessary
Internal Audit Service Requirements - Terms of Reference	1	20/02/2020	Mar-21 Feb-21 adopted 19/3/20
Health & Safety Policy	1	23/03/2020	Mar-21 adopted 21/5/20
Safeguarding Public Money	Appendix 10		
Staff Appraisals	1	Jun-13	Jan-19
Clerks's Responsibilities	1	Jun-13	Jan-19